

DOCUMENTS TO PROVIDE

Testator: • Copy of NRIC/Passport

Authorized Person: • Copy of NRIC/Passport

New Will Submission: if your Will was recently signed and registered to Rockwills, we will require two (2) months to process your request. This is to facilitate the vetting of the Will by our Legal Department before proceeding to process your retrieval.

SECTION 1: REQUEST FOR WILL RETRIEVAL

Will retrieval by:

Testator himself/herself

If there are any outstanding will custody fees, payment for the outstanding amount must be made with the proof of payment before the request to retrieve the Will can be processed.

Authorized Person appointed by Testator

SECTION 2: PERSONAL DETAILS OF TESTATOR AND AUTHORISED PERSON

TESTATOR:

a) Full name: _____

b) NRIC/Passport No. _____ c) Contact No: _____

AUTHORISED PERSON (if applicable):

a) Full name: _____

b) NRIC/Passport No. _____ c) Contact No: _____

SECTION 3: MODE OF WILL RETRIEVAL

The will shall be (*choose one*):

Collection by the Testator or Authorized Person by testator from:

Choose one:

Wisma Rockwills, Kuala Lumpur

Rockwills Johor Bahru Office

Menara AmFIRST, Petaling Jaya (Ground Floor)

Rockwills Kota Kinabalu Office

Rockwills Penang Office

Rockwills Kuching Office

Collection date: _____

Courier to the address below (must be address of the Testator or Authorised Person)

Recipient's name: _____

Address: _____

SECTION 4: TERMS AND CONDITIONS

The following terms and conditions shall apply:

1. Rockwills Trustee Berhad [Company No. 200501026798] ("RWT") requires 5 working days to process the request for Will Retrieval for existing Will in our custody, provided all the required document(s) are submitted along with this form and any outstanding will custody fees are paid with the proof of payment submitted with this form or earlier to the company.
2. Where the Last Will and Testament is sent to you by courier as indicated in this form, at the expiry of 14 days, RWT will deem that you have received the Last Will and Testament and RWT shall not be responsible for the loss or damage or destruction or alteration or tampering of the Last Will and Testament.

SECTION 5: DECLARATION

I/We, the undersigned agree(s) that RWT will not be liable for any loss, damages, claims, compensation, tampering, destruction, replacement, costs, damage to the will or loss in transit as a result of retrieving the Last Will and Testament from RWT. The information provided in this form by me/us is/are true and accurate and RWT shall rely on it to retrieve the Last Will and Testament.

Signature of Testator

Date:

Signature of Authorised Person