



Name Card Design

April 2022

Final Art Work & Order Form Format
For GVA & GVMA





Name Card Order Form

GVA () GVMA ()

DATE:	
Name as per IC :	
Chinese Name:	
Position:	
Qualification:	
Location: (tick one)	(<input type="checkbox"/>) Klang HQ (<input type="checkbox"/>) Penang (<input type="checkbox"/>) Johor (<input type="checkbox"/>) Kuching (<input type="checkbox"/>) PJ
Logo : (Pls tick, if required)	(<input type="checkbox"/>) MDRT (<input type="checkbox"/>) ELITE (<input type="checkbox"/>) Premier Leader
Office Number & Fax	
H/P:	
Email Address :	
Office Address :	
Quantity : (minimum order 2 boxes per name)	(<input type="checkbox"/>) Boxes of GV Name Card
Billing details : (included Full name, contact number, address)	

1 Boxes = 100 cards (RM20/box)

* Minimum order 2 boxes per name (200 cards)

GV Name card version 2021



Back



Front

The above name, contact details are for illustration purpose only.

Title could be

- Business Associate
- Assistant Sales Manager
- Business Development Manager
- Group Agency Manager

Kindly make payment to Great Vision Associates S/B and bank in to MBB 5126 4230 0225, email bank in slip to hannahhoo@greatvision.com.my.

Kindly submit payment together with duly completed form.

Requested By:

Signature / Date

Proposed by BU Head :

Signature / Date

Approved by :

Andy Tang / Kelvin Ng

Office Use

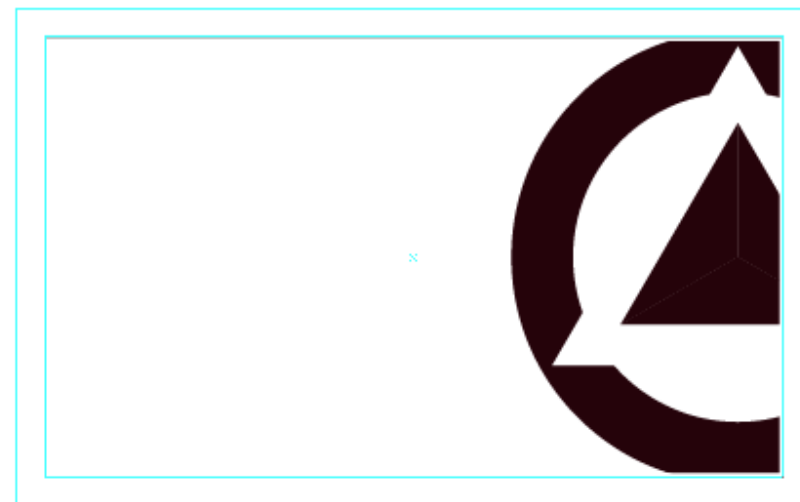
Received Order on :
Order On :
Received Name Card on :

GV Name card version 2021



Back

Spot UV



Front

GV Namecard
8.9cm(W) x 5.3cm(H)

Color: 4C x 4C
Material: 260 gsm Art Card
Spec: - Matt Lamination x 2 Side
- Spot UV x 1 Side



Name Card Order Form

GVA () GVMA (✗)

DATE:	
Name as per IC :	
Chinese Name:	
Position:	
Qualification:	
Location: (tick one)	() Klang HQ () Penang () Johor () Kuching () PJ
Logo : (Pls tick, if required)	() MDRT () ELITE () Premier Leader
Office Number & Fax :	
H/P:	
Email Address :	
Office Address :	
Quantity : (minimum order 2 boxes per name)	() Boxes of GV Name Card
Billing details : (included Full name, contact number, address)	

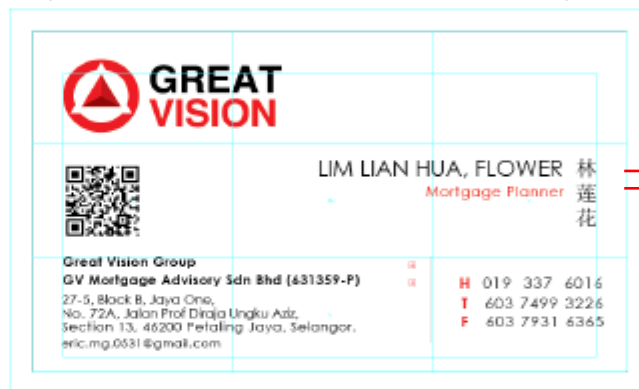
1 Boxes = 100 cards (RM20/box)

* Minimum order 2 boxes per name (200 cards)

GV Mortgage Advisory Name card version 2021



Back



Front

The above name, contact details are for illustration purpose only.

Title could be

- Mortgage Planner
- Assistant Sales Manager
- Business Development Manager
- Group Agency Manager

Kindly make payment to Great Vision Associates S/B and bank in to MBB 5126 4230 0225, email bank in slip to hannahhoo@greatvision.com.my.

Kindly submit payment together with duly completed form.

Requested By:

Signature / Date

Proposed by BU Head :

Signature / Date

Approved by :

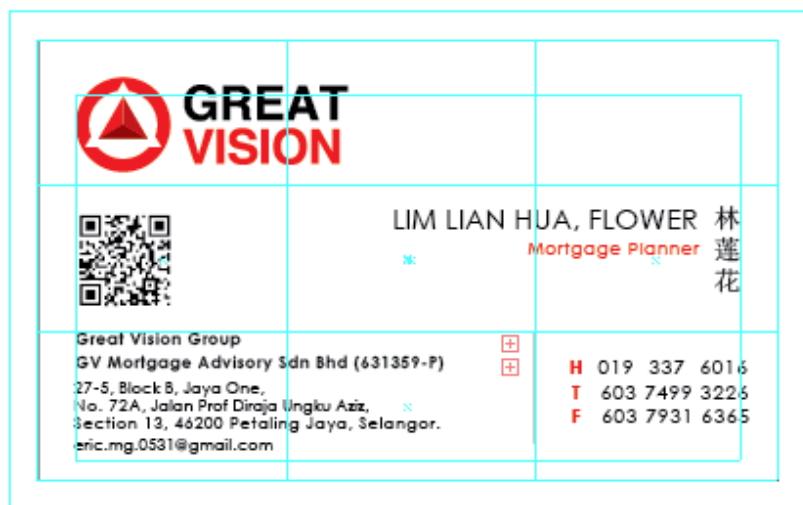
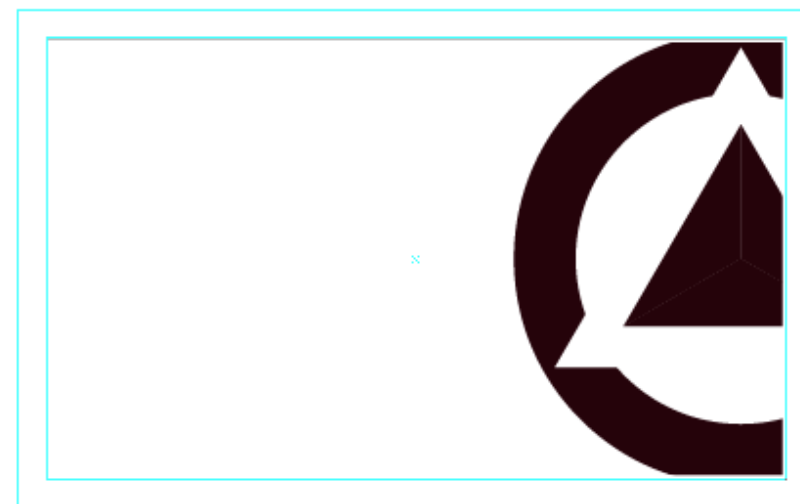
Andy Tang / Kelvin Ng

Office Use

Received Order on :
Order On :
Received Name Card on :



Back



Front

GV Namecard
8.9cm(W) x 5.3cm(H)

Color: 4C x 4C
Material: 260 gsm Art Card
Spec: - Matt Lamination x 2 Side
- Spot UV x 1 Side

GVA / GVMA Name Card Order Procedure for Applicant :

1. Request the name card order form from Respective office admin.
2. Fill up & sign the order form and send to office admin with payment payable to GVA.
3. Respective office admin will send to *Hannah* (hannahhoo@greatvision.com.my)
4. *Hannah* to draft the artwork to get approval from Management and send the approved docs to respective office admin for applicant checking.
5. Applicant / respective office admin to feedback the artwork via email.
6. Once confirmation is received, the vendor will kick start the printing.
7. Vendor will send the name card to Setia office within 10 days.
8. *Hannah* will communicate with respective office admin for delivery.

Email : hannahhoo@greatvision.com.my

Note :

1. *Centralized printing is applied*
2. *All printing is strictly abide to the approved artwork design.*
3. *The cost of name card printing may vary (Will be notified).*
4. *All delivery charges will be bear by the applicant if any.*
5. *Cut off date for name card order on 15th every month*

